

Position: Project Manager
Vacancy: 02
Location: Jharsuguda District, Odisha and Lanjigarh, Kalahandi District, Odisha
Last Date: 16th November, 2023

Action for Food Production (AFPRO) is a socio-technical organization working for the upliftment of the rural poor through effective natural resource management. It works in the areas of Agriculture, Food Security, Livelihoods, Water, Sanitation, Watershed Management, Natural Resource Management and Climate Change. AFPRO is registered under the Societies Registration Act 1860 (Punjab Amendment) Act 1957 as extended to Delhi.

Mission Statement: AFPRO dedicates itself for alleviating rural poverty, through partnerships, networking and collaborations with like-minded Institutions, with a focus on enabling the marginalized and weaker sections of the Society.

Domain Areas: Agriculture, Food Security, Livelihood, Water Sanitation, Watershed Management, Natural Resource Management, Climate Change and Renewable Energy.

Position: AFPRO having its Head Office at New Delhi requires Project Managers for its Project offices based in Jharsuguda District, Odisha and Lanjigarh, Kalahandi District Odisha. These positions are for implementation of the projects focused on Watershed, Agriculture and Livelihood. The objective of the projects is to contribute towards development and improvement of socio-economic status of the vulnerable communities through systematic management of natural resources in watershed approach.

Educational Qualification: Graduate/Post Graduate in Agri Engineer/Agriculture/Water Resource Management/Social Development and any other relevant subject. Should be well-versed with Water, Watershed related projects, WASH, etc. Experience in NRM related areas and management would be an added advantage. Experience of working with reputed NPOs will be preferred.

Experience: Having 8 - 10 years of experience in NRM, Watershed Management and Project Management.

CTO: Rs.50,000/- to Rs. 70,000/- (Salary will be based on qualification, experience and performance in the interview)

Job Description

The candidate will be required to lead a multidisciplinary team for effective planning, execution and monitoring of projects related to NRM. An understanding of projects and policies related to Rural Development supported by Government, Corporate groups and International agencies.

The above positions may require extensive travel to project locations.

Responsibilities:

- Responsible for overall implementation of the project.
- Develop long-term strategy and overall plan for implementation of the program.
- Responsible for monitoring, planning and reporting of overall activities, guiding the team for implementation.
- Coordination with funding partner and concerned line departments.

- Ensure that administration process and records are well organized, maintained and updated.
- Develop linkages with other government and funding agencies for convergence.
- Responsible to achieve overall outcome and impact of the project.
- Review and monitor the project activity and report as per the prescribed format.
- Develop project documents and project reports.
- Organize meetings, seminars, workshops and other official events.
- Training and Capacity Building of Field Staff.
- Networking with relevant organizations for coverage of good practices and advocacy areas.
- Represent and participate in resource mobilization and collaboration opportunities at various levels.
- Experience in organising national and state level workshop, seminars, etc.

Skills Required:

- The applicant should be able to make project proposals and budget, professional presentations, etc.
- Ability to meet deadlines.
- Good communication and presentation skills both in English, Odia and Hindi.
- Skills in facilitating consultations, workshops, and grass-roots engagements.
- Excellent computer skills in the respective field.

Please send your application with profile/resume, current salary, expected salary to the Executive Director, Action for Food Production 25/1A Institutional Area, D Block Janakpuri, Pankha Road, New Delhi – 110058 Ph: 28525412 / 28525452 email: jobs@afpro.org with a copy marked to afproindia@afpro.org website: www.afpro.org

Apply by: 16th November, 2023